

**2017–2020 REGIONAL
EXECUTIVE COUNCIL**

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SECULAR FRANCISCAN ORDER

OUR LADY OF THE ANGELS REGIONAL FRATERNITY

October 7, 2019

Dear Fraternity Minister,

Peace and all good!

The Regional Fraternity Council will gather for our **annual Chapter of Ministers on November 9, 2019**. This year's Chapter gathering is special because **it is also the triennial Fraternal and Pastoral Visitation for our Region**.

“The purpose of both the pastoral and fraternal visits is to revive the evangelical Franciscan spirit, to assure fidelity to the charism and to the Rule, to offer help to fraternity life, to reinforce the bond of the unity of the Order, and to promote its most effective insertion into the Franciscan family and the Church.”

General Constitutions Article 92

So, then, my brothers and sisters, with this letter, **I convoke our Annual Chapter and invite every minister to attend!**

We will gather on Saturday, November 9, 2019, at St. Bonaventure Church, Bishop Manning Hall (across from the church), 174 Ramsey Street, Paterson, N.J. Registration and coffee will be at 9 a.m. and the meeting will begin PROMPTLY at 9:30. Proposed adjournment is at 4 p.m. Please bring a brown bag lunch. *(As always, coffee, beverages and snacks will be provided.)*

Since, in addition to the blessing of the Pastoral and Fraternal Visitation, important Regional business will be carried out, **each fraternity must be represented at the Chapter**. If you are unable to attend, you may send the fraternity vice minister in your place. If this is not possible, a council member or other professed member of your fraternity should attend and bring a letter from you delegating him/her to represent the fraternity and vote on your behalf. Observers from your fraternity are also welcome but do not have the right to vote.

Please extend our invitation to your fraternity Spiritual Assistant as well. *(Please return the attached response form by **November 1.**)* Note that Spiritual Assistants have also received a **separate** invitation to meet with Fr. Jerome, our Pastoral Visitor, on **Friday afternoon**. They should have responded separately to Fr. Frank McHugh, OFM Regional Spiritual Assistant. If they **also** plan to attend on Saturday, add that response to the attached form.

over

Your Regional Executive Council will welcome the Visitors from the National Fraternity on Friday evening. **Dennis Ross, OFS, and Fr. Jerome Wolbert, OFM**, will discuss the state of our Region with the REC and will examine our records at that time.

The Visitation will continue at the Chapter on Saturday as the Visitors meet with you, the members of the Regional Fraternity Council. In addition, we have an excellent Chapter program planned. Our ongoing formation will address your desire for ideas regarding seeking and maintaining vocations. We will pray together at Mass; discuss important business affecting our Region; and take time to share your comments and concerns. *(Please see the attached agenda.)*

Please plan to participate in the **“Winter Apostolate for the Homeless”** sponsored each year by St. Francis Fraternity, Hackensack, by bringing **hats, gloves, scarves, white socks and/or small toiletries** for distribution at the shelter in Hackensack. *(Note: The shelter requires that these items be new.)*

At our Chapter gathering I will also report to you on the state of our Region. We have had the opportunity to visit many fraternities this year. In addition, we thank you for the excellent reports you have submitted to the Region which have allowed us to get to know your fraternity better. There are many reasons to rejoice, and your Regional Executive Council and I look forward to greeting you personally and sharing what has been accomplished over the past year, as well as plans for the future.

Please remember that the annual Chapter is one of the most important events in the life of the Regional Fraternity, and the **Pastoral and Fraternal Visit** make it even more special. It is your duty to attend, but we sincerely hope that it is an occasion to which you look forward. We certainly look forward to being with YOU!

Please know that you are always in my prayers; please keep us in yours.

Many blessings to you and your fraternity,

A handwritten signature in cursive script that reads "Diane F. Menditto, OFS". The signature is written in black ink and is positioned above the typed name and title.

Diane F. Menditto, OFS
Minister
Our Lady of the Angels Regional Fraternity

Enclosures:

Minutes of Chapter 2018
Proposed 2020 Budget
Agenda/Schedule of the Day
Response Form

RESPONSE FORM: Please return via mail or email by November 1, 2019

Fraternity_____

Location_____

Minister's name_____ (I plan to attend: yes___ no___)

If no, please indicate the name of the person who will attend in your place.

Vice Minister_____ (no letter required)

OR

Other Professed member to serve as delegate_____

(Requires a letter from you indicating that he or she is your delegate.)

Spiritual Assistant's name_____

Attending FRIDAY yes___no___ Attending SATURDAY yes___ no___

Observers are welcome but have no vote – list names below

Please Return by November 1 to:

Diane Menditto, OFS
160 Overlook Avenue 16-F
Hackensack, NJ 07601

Or via email:
dianefmdfm@aol.com

PLEASE BRING THIS COPY WITH YOU TO THE MEETING

**OUR LADY OF THE ANGELS REGIONAL FRATERNITY
CHAPTER OF MINISTERS**

**AGENDA: NOVEMBER 9, 2019
ST. BONAVENTURE CHURCH, 174 RAMSEY STREET, PATERSON, NJ**

9:00 am: Registration and coffee

9:30: —Call to Order and Welcome - Diane Menditto, OFS, Regional Minister
—Franciscan Morning Pray
—Roll Call - Frances Acosta, OFS, Regional Secretary
—Approval of Minutes of 2018 Chapter (*Please review and bring the enclosed copy with you.*)
—Treasurer's Report

10:15: Introduction of National Visitors (Visitors meet with the Regional Fraternity)

11:15: Break (Prepare for Mass)

11:30: Mass - Main Celebrant: Fr. Jerome Wolbert, OFM, Pastoral Visitor

12:15-1:00 pm: Lunch (*Brown Bag*)

1:00: —Minister's Report to the region
—Spiritual Assistant's comments
—Other reports

1:40: Budget Presentation, discussion and approval
(*Please review and bring the enclosed copy with you.*)

2:00: ONGOING FORMATION
Vocations to the Secular Franciscan Order: Vocations Toolkit and Discernment:
Kate Asselin, OFS, and Ed Wojciechowski, OFS.

BREAK

2:40: Visitors' Comments to the Regional Fraternity and Sharing

3:40: New Business

CONCLUDING REMARKS

4:00: Closing prayer and adjournment

PLEASE BRING THIS COPY WITH YOU TO THE MEETING.

Our Lady of the Angels Regional Fraternity
 Budget Worksheet for the Year 2020

Account	Type of Income	Amount	Account	Types of Expense	Amount
1110	Per Capita Income*	\$ 36,900	2110	Per Capita Expense (NAFRA)*:	\$ 13,940
1120	Interest Income		2120	Spiritual Assistant	\$ 2,500
1160	Chapter Income		2130	Regional Minister	\$ 350
1170	Miscellaneous Income	\$ 200	2140	Regional Council	\$ 1,200
1180	Retreat Deposit/Fees	\$ 13,000	2150	Office Operating Expenses	\$ 100
1190	From Savings		2170	Meeting Place/Storage Space	\$ 100
			2180	Newsletter	\$ 4,685
			2190	Retreat	\$ 15,000
	Based on 820 Professed and Candidates		2200	Unity Day/Convivenza	\$ 1,000
	*Per Capita Income:		2210	JPIC Committee	\$ 400
	\$45.00 x 820 = \$36,900		2220	National Visitation/Election	\$ 2,600
			2230	YOUFRA - FYYA	\$ 100
	**Per Capita Expenses (NAFRA)		2300	Formation	\$ 1,000
	\$17.00 x 820 = \$13,940		2400	Vocations/Retired Friars	\$ 200
			2600	Miscellaneous Expense	\$ 100
			2800	Contributions	\$ 1,000
			2900	Travel	\$ 2,550
			3000	Postage	\$ 275
			4000	Savings	\$ 3,000
	Total Income	\$ 50,100		Total Expenses	\$ 50,100

Our Lady of the Angels Region
Chapter of Ministers and Regional Elections
MINUTES

November 10, 2018

Host Fraternity: St. Francis Fraternity, 50 Lodi Street, Hackensack, NJ

Regional Executive Council Members Present: Diane Menditto, Minister; Frances Acosta, Secretary; Debbie Wickham, Treasurer; Ed Wojciechowski, Formation Director; Ron Pihokker, Councilor for North Jersey; Chris Leone, Councilor for Central Jersey and JPIC Animator; Everlyn Pacheco-York, Councilor for Westchester; Barbara Lyne, Councilor for Manhattan.

Excused: Vice Minister Richard Spana

Guests: Very Reverend John Gordon, V. F., OFS

Interim Vicar for Pastoral Life and the Coordinator of Evangelization for the Archdiocese of Newark

- **Morning Prayer** was led by Chris Leone
- **Roll Call** Frances read the fraternity roll. All but three fraternities were represented by a minister or delegate, St. Conrad Hoboken, St. Anthony Butler, Sts. Elizabeth and Louis NYC, Porziuncola.
- **Welcome/Introduction** Regional Minister Diane Menditto welcomed all the ministers and other members present and thanked them for their prayers. Ron Pihokker introduced Very Reverend John Gordon, V. F., OFS our keynote speaker.

For Such a Time as This,

How our Franciscan vocation is needed Today!

- **Ongoing Formation** Very Reverend John Gordon, V. F., OFS
Interim Vicar for Pastoral Life and the Coordinator of Evangelization for the Archdiocese of Newark

Fr. John Gordon referred to the book of Esther- For such a Time as This, Esther raised to the dignity she had as queen, we too are called to live out our Franciscan vocation today . Time fought with great challenge- betrayal and fear on many fronts.

Culture of death and life, political disunity, neighborhood living out in fear, fear with in our family and division, fear with in our church- betrayals, fear within ourselves- conversions as we strive to holiness.

Fr. John quoted a from the letter from the National Executive Council which questioned, Can we as professed Franciscans stand as mere bystanders watching this tragic play unfold before us?

What are we to do? What can we do? Fr. John spoke about the uniqueness of our vocation as we are called to imitate Christ. We are called to rebuild the church even more so now in it's brokenness.

We need to take action on behalf on that on which we pray. Our actions should be part of our preaching. Fr. John then took questions form those present.

- **Region Minister’s Report:** State of the Region—Diane Menditto, OFS
- Members of the Regional Executive Council were introduced and thanked for their service.
- Fr. Frank McHugh and Bro. Lombardo were introduced and also thanked for their service,
- As of March 2018, Diane reported on the state of the Regional fraternities
 - **30 fraternities**
 - **732 Active/Excused** professed members (We have had 20 deaths since our last Chapter)
 - **79 Candidates; 23 in Orientation and 37 Inquirers (These numbers are as of January 2018 and are definitely higher to date.)**
 - **69%** of our members speak **English; 22% Korean; 2% Spanish; 2%Polish; Italian 5%**
 - **24 Spiritual Assistants** (6 had no SA) It is the local fraternity’s responsibility to see if they can find a “suitable and well-prepared” spiritual assistant. Friars who are not in your parish, Franciscan Sisters, Clergy who are Secular Franciscans, other Deacons and diocesan clergy. If the person agrees his/her name is then submitted to the friar province to which the fraternity is bonded for appointment.
 - **We do not have a Spiritual Assistants** program yet. It takes 2-3 years of study to become a SA. You cannot be SA for your own fraternity. Who might be interested? Please give your name and contact information to Frances. Unfortunately, no one contacted me about this.

\$13, 770 was paid to NAFRA for 2017 Fair Share (\$17.00 per member—professed and candidates) The hallmarks of a good fraternity, said Diane found at all levels are:

Communication, Collaboration, Community, Commitment and Conversion. These are all animated and nourished by our **initial and ongoing formation and our fraternity prayer life.** Our Lady of the Angels Region lives up to all of these and more!

Community and Collaboration: Along with prayer

- **There have been 12 visitations with two more scheduled.**(REC members have often accompanied Diane.) Regional Executive Council members have attended other gatherings and celebrations when we are invited.
- **Elections** carried out since the last Chapter—4 with 3 more coming in November (Many of these elections were carried out by our dedicated REC members.)
- Diane asked ministers to check the Directory to see if an election or visitation for 2019, needs to be scheduled.
- **While talking about elections and visitations,** Diane wanted to remind everyone that, in fairness, when a member of the Regional Executive Council and a Regional Spiritual Assistant visit their

fraternity or presides/witnesses at an election, the fraternity has a responsibility to cover the cost of travel, tolls and parking. Some fraternities have always done this. If more than one councilor attends, don't worry, they will submit their expenses to the region to be covered. If a fraternity cannot afford to cover these expenses, please just let the REC know, and the region will cover. Sometimes, fraternities who can afford to do so, give a "love offering" even if there are no travel expenses. This helps cover those fraternities that cannot afford a stipend.

- **Workshops** This year we had a Cluster Initial Formation Workshop on Vocation— Diane thanked Ron Pihokker, our North Jersey Councilor, for his efforts in putting this together, and a Servant Leadership Workshop—thanks to Ed Wojciechowski and the regional formation team; Sr. Janice Jolin (SA to Holy Name Fraternity) and Pat Spana, Minister of Little Portion Fraternity. Both workshops were very well-attended. The Servant Leadership workshop had about 85 attending with representation from almost every fraternity. Those who participated in presenting the panel discussions were excellent! Diane thanked Marie Palazzone and St. John Vianney-St. Elizabeth of Hungary fraternity for hosting. Diane also thanked the Manhattan Councilor, Barbara Lyne, and the fraternities at St. John's NYC, who collaborated to rent vans for members from Manhattan to attend the gathering.

Convivenza—

- was held this year in Manhattan. Excellent attendance. Our theme was **Who We Say We Are; Communicating Who We are; and Living Who We Are**. Diane reiterated the excellent attendance despite traffic and parking problems and the high expense of traveling into NYC. Diane Thanked the 31st Street Fraternities who hosted the day—particularly the ministers: Pat Clayton, Theresa Yun and Joseph Lee and Myriam Hart.
- **Regional Retreat**: Diane reported that Nancy Conroy, has continued working hard to develop a **robust retreat team**. The REC continues to invite our region members to help with programming and music. Diane asked members to speak with Nancy if anyone would like to be part of the team! This year we will have **Sr. Margaret Carney** as our speaker. She is a very popular presenter so members will need to contact Richard Spana as soon as registration materials come out to reserve early!!
- **Assistance** is offered to local fraternities by various councilors—Councilors are stepping up more and more—Thank you! REC members are willing to meet with councils and formation teams at times outside of visitations. Diane spoke on the REC willingness to help local fraternities with ongoing formation, initial formation and vocations. Diane asked if fraternities have thought about having a "Come and See" Materials are available on the National website.
- **Regional Guidelines** everyone should have received a copy of the revised Regional Guidelines. Voting to pass this updated version was done later on in the day. Diane Thanked **Chris Leone**, our Central Jersey Councilor and JPIC Chair for bringing to a successful conclusion a project that has been going on

for nearly three years! She also thanked **Nancy Conroy and Kate Asselin** who took on the early and middle stages of this project.

Communication:

- **Troubadour**--- It is disseminated Four times a year with two issues mailed. Everyone received a wonderful issue. Diane asked members to please contribute articles. Next deadline December 1, 2018. The Troubadour has been shared nationally and has received many accolades.
- **E-Vents** via email at the beginning of each month (when you submit dates). It is a very special publication that promotes fraternity on the regional level. Diane encouraged everyone to attend events that are announced. It is a wonderful way to get to know your brothers and sisters! Please send **Anna Geraci** your events to be listed and she thanked Anna for the extra effort she put into this publication!
- The Directory will be updated in time for Convivenza. Diane asked ministers to please pass it on to the new Minister at election time.
- **Website** has had more than 29,000 visits (Diane thanked, Regional Secretary, Frances Acosta, who will be working to give our website a makeover sometime this year. Work has already begun.)-- and **Facebook** has more than 9,800 friends of the page and counting!
- **Listserv**—thanked Peggy Ledger.
- Other **COMMUNICATIONS** (Thanked all local fraternity newsletter editors who have been sending copies!)
- Thanked Dolores Jules for always providing us with the wonderful “Save the Date” cards for our larger gatherings.
- Diane asked everyone to reply to communications from the Region in a timely fashion. –

- Request for the Minister’s Annual Report will be coming soon! Diane will be sending the forms out at the beginning of January to be returned by February 15th. Debbie will also be sending the request for statistics and Fair Share. She asked to please be sure that the numbers reported to her Match the numbers that are reported to Debbie.
- Comments are always appreciated and It’s nice to know that ministers are receiving what we send!
- Collaboration and Community along with formation and prayer (OL Angels participates in fraternity outside of our Region)
- In April Diane was honored to be invited to give a formation workshop to local formation directors in Five Franciscan Martyrs Region in Florida. The information presented was very well received.
- In August Ed, Brother and Diane attended the National Formation Visioning Workshop and Fr. Frank and Bro. Lombardo both attended the National Spiritual Assistants workshop. Both were held in St. Louis, MO. You will be hearing much more about the Visioning and the follow-up workshop both in the Troubadour and the TAU.
- Also, in August Right after the Visioning Workshop, the National Executive Council asked if Diane would serve as Chair of the National Formation Commission. She was inspired by the Holy Spirit to say yes and hopes that her experiences on the National Level will not only be good for the National Fraternity but will have an important effect on our Regional fraternity.

- In October Diane attended the National Chapter in St. Louis, MO. She always happy to use our Region as an example of excellent practices when sharing on the National level. National is very grateful to our Korean members for always being willing to help with translations.
- Our Vice Minister, Richard Spana, was nominated for the position of National Treasurer. Although he was not elected (whew), he made an excellent showing in the number of votes received for someone who was not known.
- As National Formation chair, Diane will also be serving as a non-voting member of the National Executive Council and as a member of the Board of the Duns Scotus Formation Trust Fund

Outreach from the region

- Our committee for outreach to our retired and infirm friars is growing in numbers and enthusiasm. We thank the three coordinators: Pat Franz, Jody Pihokker and Maddi Romaine. We also thank all those of you who have been writing cards and making gifts for the friars. This will also be starting for the friars of St. Mary's Province thanks to our Westchester Councilor, Evie Pacheco-York.
- Whenever we have asked for help from you as ministers and from the region at large, you have been generous with your time, talent and treasure. You have been very responsive for any special collections, including the donations today for the Bergen County Homeless Shelter and for the Dwelling Place. Your generosity is a wonder to behold.

MINISTERS REPORTS (February 15th) and statistics (Fair Share at end of January)—

- coming soon: Nearly everyone submitted last year—we encourage you to respond when this comes out. Also statistics report. Reports have been extremely useful. Ask for help if you need it!

Financial health of the region—we thank Debbie Wickham for excellent work in her first year. She will explain more about our financial position and future needs shortly.

- **Goals met (this year)**
 - Continue to follow through on Cluster programs in initial formation
 - Accomplished the rewriting of the Regional Guidelines—thank you Chris
 - Visits to each fraternity at the rate of 10 or 12 per year
 - Timely elections
 - Communications—establishment of our YouTube channel—thank you Ed!
 - Outreach to local fraternity members to increase regional participation
 - Successful gatherings of the Regional Fraternity: Servant Leadership Workshop; Cluster Initial formation; Convivenza; Chapter and the Regional Retreat (with special gathering for those in formation).
- **Future Goals**
 - **Vocations outreach (Implementation of Vocations Tool Box)—Appoint a vocations chair**
 - **Regional Procedural Handbook and tool box** for Councilors

- **Regional Formation Handbook** (These two items are an extension of the Regional Guidelines and were previously in the Appendices.)
- **Mentoring** of local Council members
- **Spiritual Assistant training program**
- Continue **Initial Formation Workshops** on the Cluster/Regional level

- **Regional workshop**—Perhaps on ongoing formation or on the Prologue of the Rule. We would love to have your ideas.
- **JPIC Awareness** on the local level
- We are still in need of a **Youth chair**
- We will be preparing for **National Visitation** on November 8-9, 2019

- Diane asked us to keep a silent prayer to the Holy Spirit going all day that he will guide us in all of our deliberations today,
- She also stated that the Regional Executive Council is always open to suggestions, questions and sharing. and to continue to keep in touch with the Regional Executive Council. As they will certainly be reaching out to you!!

***Mass celebrated by Fr. Frank McHugh, OFM
followed by a lunch break.***

Spiritual Assistant’s Remarks: Fr. Frank McHugh, OFM & Bro. Lombardo D’Auria, OFM Cap.

Fr. Frank McHugh, OFM
People of Prayer
Bro. Lombardo D’Auria, OFM Cap.
Franciscan Language, Franciscan Resources

Approval of Minutes:

- The minutes of the 2017 Chapter of Ministers Meeting were distributed and reviewed. John Trause, Assumption Fraternity made a motion to approve the minutes. Italia Testa, St. Anthony, Middlesex, seconded the motion. The minutes were approved as presented.

Treasurer’s Report: Debbie Wickham, OFS

- The October Treasurer’s report were distributed and reviewed. Hugo Bader made a motion to approve the Treasurer’s report and Pat Clayton seconded the motion. The report was approved as presented.

Formation Director’s Report: --Ed Wojciechowski, OFS

- You tube Channel
- Initial formation offered this past Regional retreat
- He thanked everyone for their hospitality on visting and elections.

- **JPIC Report**—Chris Leone, OFS
 - Chris reported since the formation of the Committee last year, the team has focused on the importance JPIC formation and apostolates across the region.
 - At Convivenza 2018, JPIC presented “Living Who We Say We Are” which focused on the many apostolates our fraternities support. Organizations like Operation Chillout, Several Sources Shelters, Birthright International, North Jersey Interfaith Cares and Mychal’s Message to name a few. We convened a panel to discuss the work we are doing with Operation Chillout, North Jersey Interfaith Cares and a YouTube channel, it is Your Word, created by Dawn Rusinko, Minister of the Cortesia fraternity.
 - Our local fraternities have apostolates that focus on respect for life and human dignity, immigration, gun control, prison ministry, international and domestic missions and implementing Laudato Si.
 - In the current issue of the Troubadour, the great work that the St Louis fraternity is doing was highlighted in their fundraising efforts, to name just one of their many missions, raised enough money to construct over 20 clean water wells in Zambia. The Troubadour also featured the Trash to Treasure program at St. Mary of the Assumption fraternity. They have collected over 50 pounds of pop top tabs which Ronald McDonald House converts to cash that helps support the HOUSE THAT LOVE BUILT it is home away-from-home” for families of seriously ill or injured children being treated at nearby hospitals. The Troubadour also featured the work that Most Holy Name fraternity does with Interfaith Cares, a charity whose current focus is on providing assistance to refugees of the Syrian Civil War who have been relocated in our area
 - Last month, Chris noted, Jim Andreano from Most Holy Name fraternity and President of North Jersey Interfaith Cares presented at a Franciscan Federation sponsored event titled “Immigration/ Refugees: A Franciscan Perspective.”
 - Chris also noted the great work being done across the Region.
 - The Committee’s initial goal for 2018 was to create a roadshow and Generate awareness to get local fraternities interested and active in Justice, Peace and the Integrity of Creation causes. What was found out instead is many fraternities were already doing good works and meeting the immediate needs of our less fortunate brothers and sisters locally and abroad. Chris stated the need to do a better job of promoting those activities so other fraternities can either be inspired to form an apostolate or support one of the existing fraternity apostolates in the region.
 - For 2019, we will continue to promote what our fraternities are doing to Support justice, Peace and the Integrity of Creation initiatives.
 - Everything Chris discussed so far was focused on the "Charitable Works” foot of the Two Feet of Love in Action campaign developed by the US Conference of Catholic Bishops. Chris presented that campaign at last year’s Chapter of ministers. It is clear, Chris stated, that we do much better with that route than we do with the “foot of social justice.” We are not as comfortable to work to address the root causes of problems facing our communities by advocating for just public policies and helping change the social structures that contribute to suffering and injustice at home and abroad.

- in 2019, the Committee will explore being politically active. Our Secular Franciscan Constitutions call us “to be in the forefront of the field of public life” and “collaborate as much as possible for the passage of just laws.” The committee will explore initiatives sponsored by Franciscans International, the Catholic Climate Covenant and the Franciscan Action Network as well as others that come to our attention. Much more to come on this with updates provided in the Troubadour or other means of outreach.
- Chris hopes, at next year's Chapter he can report on the great progress we've made in those areas.
- Chris gave his heartfelt thanks to the JPIC Committee and to all for their dedication, sacrifice and commitment to helping those less fortunate. If you'd like to join the Committee, please reach out to him. Chris noted his contact information is in the Directory.

Questions and approval of updated Regional Guidelines

- **Questions:**

- **Use of social media in the handbook?**
- **Difference between the Regional Guidelines and handbook**
- **Term limits**

Approval of the updated Regional Guidelines

The Regional Guidelines were distributed and reviewed. John Trause, Assumption Fraternity made a motion to approve the Regional Guidelines as presented.

- Motion to pass the Regional guidelines was offered by Hugo Bader and seconded by Council member Barbara Lyne as presented and all present were in favor. The regional Guidelines were approved as presented.

Remaining business

- **2019 Budget Review and Approval**

- **See attached**

The 2019 Budget was distributed and reviewed. Hugo Bader made a motion and (Phyllis) Madge Cooke seconded to approve the 2019 Regional Budget as presented. Budget was passed unanimously.

- **New Business**

- It was suggested that the directory which is bound in a spiral also be 3-hole punched
- Suggestion to list fraternities with the province they are bonded to
- Ron publicly acknowledged Diane in her appointment as National formation chair
- Br. Lombardo elaborated on the updated Omnibus
 - Links to the Franciscan Sources will be put on the website
 - Franciscan Intellectual Tradition—website link will be put on the formation page of our website
 - Use of scripture and our Rule and the prologue

- Cluster initial formation sessions are encouraged
- Studying the scriptures, little rock scripture study

- Diane Thanked our St. Francis Hackensack for serving as Host Fraternity

Open Forum--Local Fraternity Needs and challenges

- Motion to adjourn the Chapter of Ministers meeting was made by Joe Wickham and
Second by Danuta Wysznski and the meeting was adjourned.
- **Closing prayer:** Bro. Lombardo D'Auria, OFM Cap gave a final blessing
- **Adjournment:** The 2018 Chapter of Ministers Meeting concluded at 2:30pm

*Faithfully Submitted,
Frances Acosta, OFS
November 24, 2018*